

DAVIS COUNTY HOSPITAL
Job Description

TITLE: Medical Technologist/Medical Laboratory Technician

DEPARTMENT: Laboratory

JOB GRADE:

APPROVED BY: Administrator

FORMER REVISION: 02/07

LATEST REVISION: 03/09

LATEST REVIEW: 03/09

This job description covers the most significant duties performed, but does not exclude other, occasional work assignments not mentioned.

DEPARTMENT OBJECTIVE:

JOB SPECIFICATIONS:

Education & Training: To meet the CLIA requirements for High Complexity testing.

Experience:

Abilities:

REPORTING RELATIONSHIPS:

Reports to: Lab Manager/Lead Technologist

Supervises: N/A

JOB SUMMARY: Responsible for the knowledge, awareness and the practice of the Davis County Hospital's Safety, Quality (CQI), Behavioral Standards and Corporate Compliance Plan.

ESSENTIAL FUNCTIONS:

1. Perform ALL lab testing in ALL departments alone as "On Call" requires, or to work an alternate shift alone.
2. Perform phlebotomy procedures to include infants, toddlers, teenagers, adults, and geriatrics.
3. Maintain a professional and knowledgeable rapport with patients, patient families, doctors and nurses with total regard to confidentiality to include infants, toddlers, teenagers, adults, and geriatrics.

4. Adheres to and promotes the established values of the organization, i.e., customer service, safety, compliance standards and all others.
5. Promote and practice the compliance of the Standards of Conduct and meet the government regulations of Medical Necessity and CLIA.
6. 75% attendance of department meetings.

MARGINAL FUNCTIONS:

1. Instrument preparation daily and routine maintenance.
2. Restocking work areas, cleaning, lab supply weekly inventory.
3. Reference and Pathology specimen record keeping and transport or mailing.
4. Mailing, charting, routing patient reports and phone orders and reports.
5. Filing and record keeping.
6. Emergency, disaster, and trauma exposure.
7. Direct patient contact during direction, procedure explanations or transport.

WORKING CONDITIONS:

1. The worker is subject to hazards: Chemical Hygiene Plan and Bloodborne Pathogen guidelines are in place for worker safety.
2. The worker is subject to atmospheric conditions: may affect the respiratory system of the skin: Fumes, odors, gases or poor ventilation.

PHYSICAL ACTIVITY REQUIREMENTS: (Constant = 67-100% of work day, Frequent = 34-66% of work day, Occasional = 33% or less of work day.)

Constant HEARING: Oral communication as in talking, instrument signals, and patients.

Frequent STANDING: Particularly for sustained periods of time.

WALKING: Moving about on foot to accomplish tasks, carrying a Blood Drawing Tray or specimens, going from floor to floor, department to department or room to room.

Able to work "CALL", traveling and working hours during sleep period, responsible for regular shifts as usual.

TALKING: Giving phone results, taking phone orders, giving patients instructions or limited explanation of test.

GRASPING: Applying pressure to an object with the fingers and palm.

FEELING: Finding veins for blood drawing.

REPETITIVE MOTIONS: Substantial movements (motions) of the wrists, hands, and/or fingers.

Occasional STOOPING: Bending at waist to draw patient samples in drawing chair or in a hospital bed or cart.

PHYSICAL REQUIREMENTS:

Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects.

VISUAL ACUITY REQUIREMENTS:

1. Instrumentation involving reading of computer screen displays and commands.
2. Patient care involving In and Out patient activity, looking for excessive bleeding form puncture sites, bruising, signs of fainting or seizure.
3. Color chart interpretations.

INTELLECTUAL AND EMOTIONAL REQUIREMENTS:

1. Adaptability to making generalizations, evaluations or decisions based on measurable or verifiable criteria.
2. Adaptability to dealing with people beyond giving and receiving instructions.
3. Adaptability to performing repetitive work, or to performing continuously the same work, according to set procedures, sequence, or pace.
4. Adaptability to performing under stress when confronted with emergency, critical, unusual, or dangerous situations; or situations in which working speed and sustained attention are make-or-break aspects of the job.
5. Adaptability to situations requiring the precise attainment of set limits, tolerance, or standards.
6. Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure.